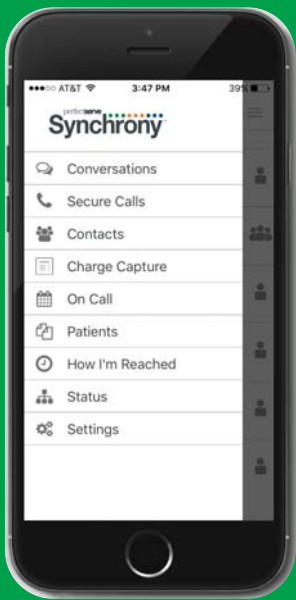




# PerfectServe charge capture module: Quick Start User Guide iPhone



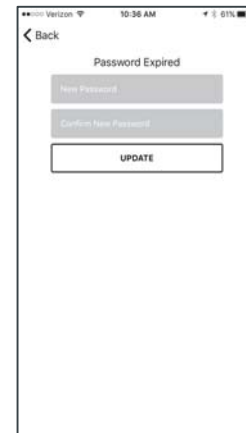
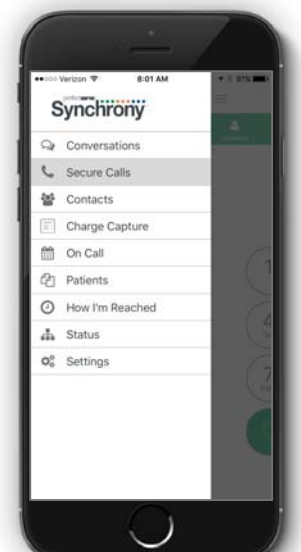
## BETA: Quick Start User Guide

### Downloading the PerfectServe charge capture module app

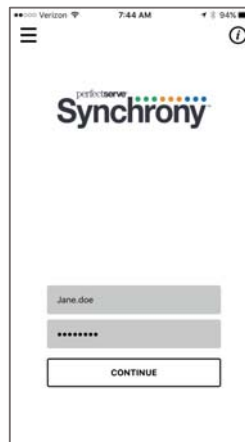
1.  Download the PerfectServe charge capture app or tap on the App Store and search for “**PerfectServe.**”
2. Choose the “PerfectServe charge capture” module app.   
Tap “**Get**” to begin the installation process of the “**PerfectServe charge capture**” module app.
3. Once installation is complete, tap “**OPEN.**”
4. Once you have these installed the “**PerfectServe charge capture**” module app on your mobile device, the ‘Charge Capture’ option will appear on the practitioner app main menu. Click on the option to access the charge capture functionality.
  - a. The “**PerfectServe charge capture**” module app will be loaded on your mobile device. Do not delete this app from your phone as it will delete the charge capture functionality from the PerfectServe practitioner app.

### Choosing the PerfectServe charge capture module from the menu

When first accessing the charge capture functionality, select the “Charge Capture” option from the main menu. Upon doing so, you will be asked to provide your username and password. Reference the email sent to you from PerfectServe that includes your PerfectServe temporary charge capture module credentials. If you have not received these, please contact your PerfectServe administrator.



1. Upon entering the temporary credentials, you will be prompted to enter your own password. This is the same password as is your current PerfectServe password.
2. Enter your user name and password and press “**Continue**”. You are now within the charge capture module.



3. From this point forward, you will never need to enter your credentials again.

